

Minutes from the Regular Meeting
Prairie Skies Public Library District
Pleasant Plains Location
December 8, 2009

The regular meeting was called to order at 6:35pm by President Paiva.

Attendance:

Trustees Present: Dareea Paiva, Wendell Walch, Cynthia Ingles, Victoria DeGroot, Johanna Better

Trustees Absent: Lois Greene

Staff Present: Robin Krone, Administrator, Suzi Mesojednik

Visitors: Bill Clements, Ryan Augustine

Bill Clements addressed the Board regarding the building repairs to be made at the Ashland Location. He discussed repairs to the handrails, roof repairs included seams to be coated and flashing to be corrected. He will write up a detailed bid and document further recommendations for repairs to be made. The overhang on the front window would need to wait until late Spring before repairs can be made. The architect has made another inspection and will report to the Board at a later date.

The Oath of Office was taken for a Library Trustee by Ryan Augustine, new trustee to the board.

Regular Agenda Items:

Approve Previous Minutes: Minutes from the regular meeting held November 10, 2009 were reviewed. Motion to approve as amended by Ingles, second by DeGroot

Aye: 5 Nay:0 Absent: 1. A report was given on the review of the Closed Session minutes that was approved by Better and seconded by Walch.

Financial Report: Prepared by Kelly Greene and presented by Victoria DeGroot. Financial report approved on a motion by Better, seconded by

Walch, subject to audit results. The Annual Receipts and Disbursements report, prepared by Kelly Greene, was presented by Krone and was approved as presented by Walch and seconded by Ingles.

Submit Bills: Krone submitted bills totaling \$12,321.11. Motion to pay bills by DeGroot, second by Betters.

Aye: Paiva, Walch, DeGroot, Ingles, Betters, Augustine

Nay: None

Absent: Greene

President Comments: The link for the New Administrative Ready Reference is on the flash drive and will be reviewed at the January Meeting.

Statistics: Robin Krone presented the statistics from November 2009 and the patron activity report was reviewed.

Administrators Report: Krone submitted her report of activities at the branches, upcoming events, and staff attendance at workshops.

- Robin is still working on a way to allow for trustees to set up committee meetings.
- Ruby Electric did some maintenance on the ballast at the Ashland location. Trone Appliance came out recently and did maintenance on the thermostat and replaced the furnace filters.
- Robin has been attending meetings at the IL State Library regarding archiving.
- The Senior to Senior Computer program was a success.

Unfinished Business:

- The Board reviewed the “Chapter 75 Libraries” from the Illinois Library Laws and Rules. The Board determined that we will need a policy to address Disposal of Library Property.

New Business

None

Committee Meetings:

Long Range/By-Laws – February 18, 2010 Online Mtg 10:00am

Materials/Technology – January 20, 2010 Plains 6:00pm

Next board meeting, January 12, 2010, 6:00, Pleasant Plains location.

On a motion by DeGroot, seconded by Betters, the meeting was adjourned.
Respectfully submitted,

Kelly S. Greene